|  | **Module Description/Course Syllabi**  English Education Study Programme  Faculty of Languages and Arts  Universitas Negeri Manado |
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| 1. ***Course number and name*** | |
| MB4232544 Public Speaking | |
| 1. ***Credits and contact hours/Number of ECTS credits allocated*** | |
| 2 | |
| 1. ***Instructor’s and course coordinator*** | |
| Dr. Delli Sabudu, S.Pd., M.A.,  Imelda Lolowang, S.Pd., M.A. | |
| 1. ***Text book, title, outhor, and year*** | |
| 1. Hamilton, C. (2015). Essentials of Public Speaking 6th Edition. CENGAGE Learning 2. Jafee, C. I. (2016). Public Speaking: Concepts and Skills for a Diverse Society 8th Editon. CENGAGE LEARNING 3. Rice, T. S (Ed). (2017). Fundamental of Public Speaking. College of the Canyons 4. Fraleigh D. M. and Tuman J. S. (2017). Speak Up! An Illustrated Guide to Public Speaking. New York: Bedford/St. Martin’s | |
| 1. ***Other supplemental materials*** | |
| 1. ***Specific course information*** | |
| 1. ***Brief description of the content of the course (catalog description)*** | |
| This subject helps students to prepare and to deliver special occasion speech, extemporaneous speaking, and impromptu speaking. It covers the nature of extemporaneous and impromptu speeches, the stages of the speech-making process, and a variety of verbal and non-verbal techniques in speech delivery effectively. This subject also covers the use of public speaking for various digital platform | |
| 1. ***Prerequisites*** | |
| 1. ***Indicate whether a required, elective, or selected elective course in the program*** | |
| Elective | |
| 1. ***Level of course unit (according to EQF: first cycle Bachelor, second cycle Master)*** | |
| first cycle Bachelor | |
| 1. ***Year of study when the course unit is delivered (if applicable)*** | |
| Fifth | |
| 1. ***Semester/trimester when the course unit is delivered*** | |
| Fifth | |
| 1. ***Mode of delivery (face-to-face, distance learning)*** | |
| face-to-face | |
| 1. ***Specific outcomes of instruction,*** *ex. The student will be able to explain the significance of current research about a particular topic.* | |
| 1. Students are able to explain the basic concept, the purposes, the elements, and the ethics of public speaking (ILO-5, PI-5.1, PI-5.2.) 2. Students are able to conduct an audience analysis for public speaking (ILO-4, PI-4.1.) 3. Students are able to construct a speech for a general purpose and a specific purpose by researching, organizing, outlining, and applying critical thinking and reasoning (ILO 4., PI-4.1., ILO-5, PI-5.2. & 5.4.) 4. Students are able to deliver their speech for general purposes by using English effectively and using visual aids (ILO-4, 4-1, ILO-5, PI 5.1. & 5.3) 5. Students are able to deliver their speech for specific purposes by using English effectively and using visual aids (ILO-4, 4-1, ILO-5, PI 5.1. & 5.3) | |
| 1. ***Explicitly indicate which of the student outcomes*** | |
| 1. Use English for various purposes 2. communicate in English in both spoken and written 3. Students can work together in a team, either as a member of leader | |
| 1. ***Brief list of topics to be covered*** | |
| 1. Introduction to Public Speaking 2. Overcoming your fear 3. Ethics and effective listening 4. Selecting topic and its purposes 5. Audience analysis 6. Researching, organizing and outlining speech 7. Critical thinking and reasoning 8. Using language effectively 9. Visual aids 10. Delivering speech 11. Informative speaking 12. Persuasive speaking 13. Group speaking 14. Speaking on special occasions | |
| 1. ***Recommended or required reading and other learning resources/tools*** | |
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| 1. ***Planned learning activities and teaching methods*** | |
| Small group discussion, PjBL, Case based Method | |
| 1. ***Language of instruction*** | |
| English | |
| 1. ***Assessment methods and criteria*** | |
| Performance Assessment:  1. Participation and activities in the learning process (attendance, lectures and practices) 30%  2. Completion of tasks 30%  3. Mid Term 20%  4. Final Term 20% | |